



Harlow (Blackwater) Sailing Club

Seaview Parade
Maylandsea
Essex
CM3 6AG

27th October 2024

Dear Club Member

Notice of Annual General Meeting (AGM) Sunday 24th November 2024 at 12.00pm in the Clubhouse, Maylandsea.

On behalf of the HBSC Committee, I invite you to attend the forthcoming AGM.

Agenda

1. Apologies for absence.
2. Minutes of 2023 AGM (held 19.11.2022).
3. Annual report of the committee.
4. Treasurer's report.
5. Election of Auditor and Trustees.
6. Agreement of subscriptions for 2025.

The committee proposes that subscriptions for 2025 be increased by an average 4% from 2024 in order to cover increases in club running costs (rates, insurance etc.), with a larger increase in storage charges for kayaks, SUPs and windsurfers.

	2024 fees	2025 fees?	Increase
Membership Fees			
Youth	£ 20.00	£ 22.50	£ 2.50
Student	£ 52.50	£ 55.00	£ 2.50
Single	£ 175.00	£ 185.00	£ 10.00
Family	£ 220.00	£ 230.00	£ 10.00
Senior Single	£ 85.00	£ 92.50	£ 7.50
Senior Family	£ 110.00	£ 115.00	£ 5.00
Boat Fees			
Dinghy	£ 70.00	£ 72.50	£ 2.50
Youth Sailed Dinghy	£ 28.00	£ 30.00	£ 2.00
Cruiser Mooring/Storage	£ 450.00	£ 460.00	£ 10.00
Cruiser Mooring Only	£ 350.00	£ 360.00	£ 10.00
Storage Kayak/windsurf etc.	£ 30.00	£ 40.00	£ 10.00
Trailers*	£ 30.00	£ 35.00	£ 5.00
Keys	£ 10.00	£ 15.00	£ 5.00
Work Party Donation	£ 50.00	£ 50.00	£ -
* Not if part of combi and stored in dinghy space			

7. Proposed amendments to Club Rules
Section 2(8): Members Conduct (see appendix 1)
Section 3(16): Constitution of The Committee (see appendix 2)
8. Election of Officers and Committee (see appendix 3).

PLEASE NOTE THAT FURTHER NOMINATIONS CAN BE ACCEPTED BY MEMBERS FOR ANY POSITION ON THE COMMITTEE.

The Secretary must receive nominations for the committee by **Sunday 10th November 2024** in writing or by email with names of proposer and seconder. See appendix 3 for committee members who are willing to stand in their current role or have been nominated for another position by the committee, or nominations already received.

9. Any other business (AOB). Matters which members would like to have voted on under AOB must be notified to the secretary in writing or email by **Sunday 10th November 2024**.

Finally, the AGM will be followed by prize giving with a buffet provided.

Yours sincerely,
on behalf of the Harlow (Blackwater) Sailing Club committee.



Tony Everitt
Honorary Secretary
Teveritt1957@gmail.com / 07941 671491

Note: Copies of this notice and minutes from last year's AGM are available on the Club website News page.

<https://www.harlow-blackwater-sailing-club.com/news.php>

Appendix 1: Agenda Item 8: Proposed Amendment to Club Rule Sec. 2(8) (Members Conduct)

The committee has reviewed Club Rule Section 2 (8a) (Members Conduct) in line with the Club's Safeguarding Policy and Guidance and advise that the current process fails to protect the confidentiality of Members including vulnerable adults and children. This proposal to amend Club rule 8 ensures confidentiality in the process, protects vulnerable adults and children and aligns with RYA recommendations.

Section 2(8) Members Conduct

8a Conduct of Members

Every member upon joining the Club and thereafter, is deemed to have notice of, and undertakes to comply with the Club Rules and any Bye-laws and Regulations of the Club. Any breach of compliance or any conduct which, in the opinion of the Committee, is either unworthy of a Member or otherwise injurious to the interests of the Club, shall render a Member liable to disciplinary action by the Committee, which may include suspension for a specified period or expulsion.

Before taking such disciplinary action against a Member, the Committee shall give the Member full opportunity of making explanation to the Committee (either in writing or in person) or to the Welfare officer in the case of safeguarding concerns, or of resigning.

A resolution to apply any sanction shall be carried by a simple majority vote by those Members of the Committee present and voting on the Resolution.

Appeal against suspension or expulsion may be made to a panel of 3 members not involved in the Committee's decision. This appeal panel shall be comprised of any Club Trustees not on the Committee and, if necessary, other Members of long-standing continuous membership of not less than 10 years.

Upon suspension or expulsion, the Member/former Member shall not be entitled to have any part of the annual Membership fee refunded and must return any Club keys, trophies or other Club property held forthwith.

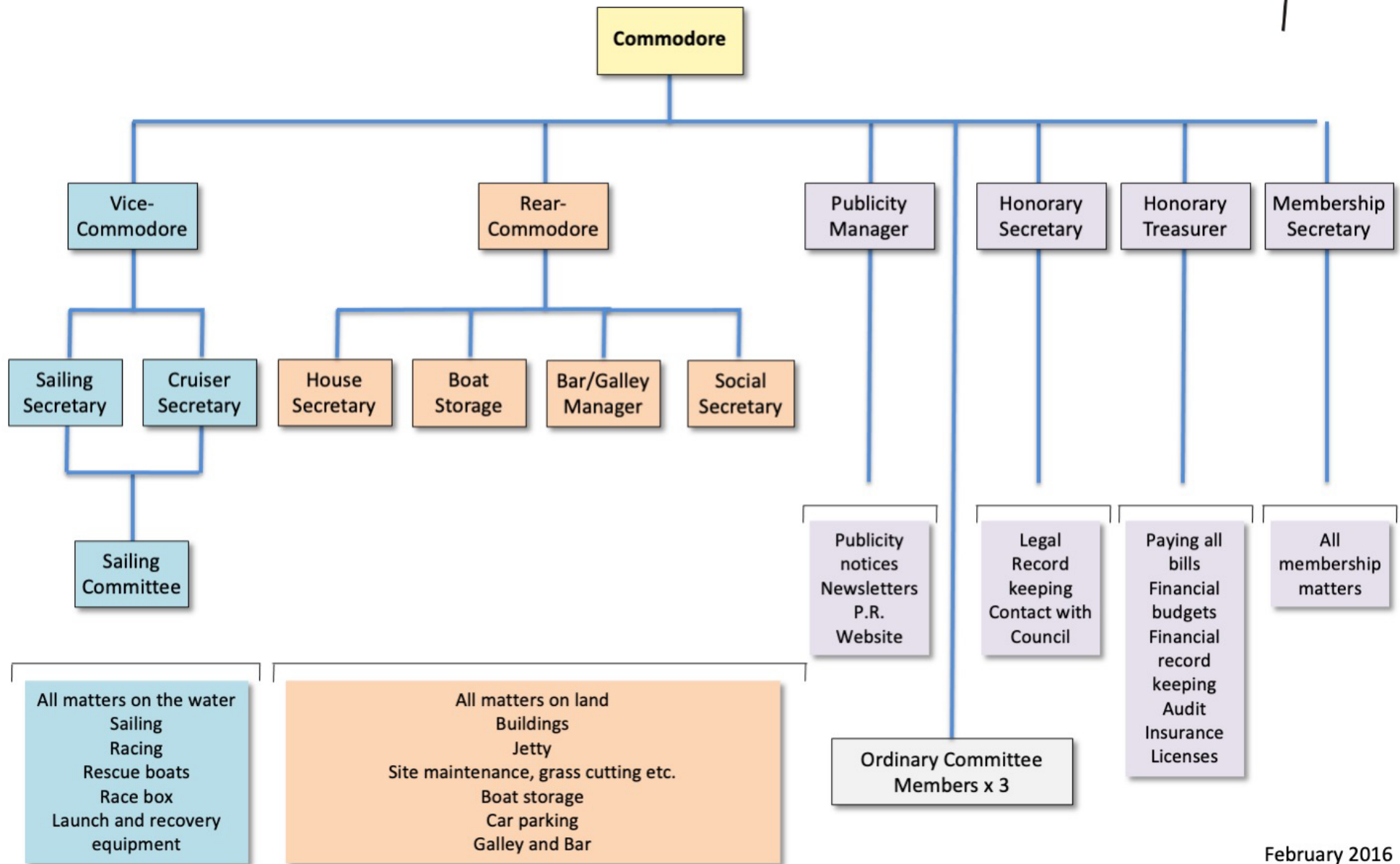
Upon expulsion of a Member, the Member will be given at least one month to remove all boats and other property from the Club premises. After one month the Committee may dispose of the former Members property in accordance with rule 11f(ii).

8b Vulnerable Adult and Child Protection

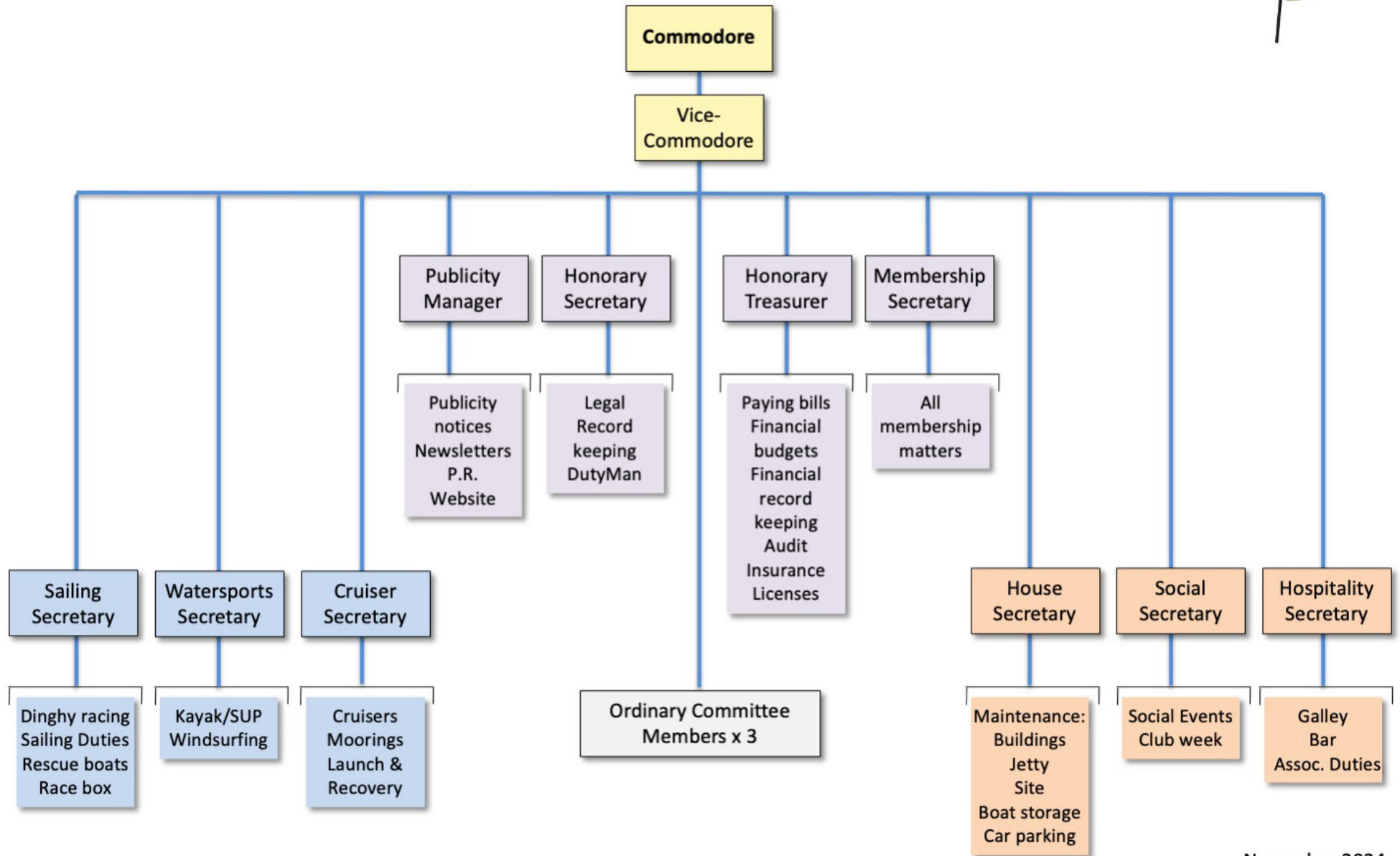
Any Member who is involved with supervision or teaching of Vulnerable Adults or Children must be in possession of a clear basic DBS check. Committee Members should also have a clear basic DBS check. The basic DBS check should be renewed every 3 years.

The Committee may at its discretion request a basic DBS check on any Member.

Appendix 2: Current H(B)SC Committee Structure



Appendix 2: Proposed H(B)SC Committee Structure



Appendix 3: Committee Nominations

Current Committee Structure

Position	Name	Nomination
Commodore	John Hawker	Nominated by committee
Vice-Commodore	Vacancy	
Rear-Commodore	Bob Parsons	Willing to stand for a further term
Hon. Secretary	Tony Everitt	Willing to stand for a further term
Hon. Treasurer	Sandra Hockley	Willing to stand for a further term
Membership Sec.	Barry Knights	Willing to stand for a further term
Sailing Secretary	Vicki Riley	Nominated by committee
Cruiser Secretary	Steve Howell	Willing to stand for a further term
House Secretary	Neil Clark	Willing to stand for a further term
Publicity Officer	John Wilmott	Willing to stand for a further term
Social Secretary	Lydia Knights	Willing to stand for a further term
Bar Manager	Vacancy	
Committee Member	Peter Hardie	Willing to stand for a further term
Committee Member	Marcus Wallace	Willing to stand for a further term
Committee Member	Clive Tarling	Willing to stand for a further term on Committee in different position

Proposed Committee Structure

Position	Name	Nomination
Commodore	John Hawker	Nominated by committee
Vice-Commodore	Vacancy	
Hon. Secretary	Tony Everitt	Willing to stand for a further term
Hon. Treasurer	Sandra Hockley	Willing to stand for a further term
Membership Sec.	Barry Knights	Willing to stand for a further term
Sailing Secretary	Vicki Riley	Nominated by committee
Cruiser Secretary	Steve Howell	Willing to stand for a further term
Watersports Sec.	Keith Martin	Nominated by committee
House Secretary	Neil Clark	Willing to stand for a further term
Publicity Officer	John Wilmott	Willing to stand for a further term
Social Secretary	Lydia Knights	Willing to stand for a further term
Hospitality Sec.	Hazel Mason	Nominated by committee
Committee Member	Peter Hardie	Willing to stand for a further term
Committee Member	Marcus Wallace	Willing to stand for a further term
Committee Member	Clive Tarling or Bob Parsons	Willing to stand for a further term on Committee in different position